

Merchantville, NJ December 16, 2019

A regular meeting of Borough Council was held at 7:30 PM, Monday, December 16, 2019. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

#### **ROLL CALL:**

Council Present: Sean Fitzgerald, Griffin Kidd, Maria Nina Scarpa, Andrew McLoone, Dan Sperrazza, and Edward Brennan. Attorney Timothy Higgins, CFO Denise Moules and Clerk Denise Brouse were present.

#### **PUBLIC           None**

- **Presentation by Engineer, Tom Leisse:** Lighting Feasibility Study – Euclid to Cove lighting public held meeting. Standard Electric/Solar options. 18 foot tall and every 60 feet subject to council suggestions. Type of lighting, where to place, and cost to run. Lights/limit light glare/LED type light to limit glare. Solar may be easier to maintain and cost effective over time. May have PSE&G install and maintain. Timeline: Follow up with Pennsauken after holiday. Design should work with redevelopment area plan to determine light type.
- **Presentation by Engineer, Tom Leisse:** Glenwood Avenue – Options to upgrade: pumping station or upgrade existing drain. Cost estimate: finding options, concept designs at 1/27 meeting. Address what year storm, probably 10 to 20 look like best strategy. Year storm for best cost vs reduction to 1 hour to 2 hour and move out faster or minimize to about 10 to 15 minutes service for pumping station and possible generators. DEP suggestions.
- **Master Plan Update by Mara Wuebker:** Planning board has been working on Master Plan and should review and should be approved soon. Revisiting storm water management plan and need an amendment possibly look at plan and get proposals. Planning board will adopt.

#### **APPROVAL OF MINUTES**

On the motion of Mr. Sperrazza and second of Ms. Scarpa council approves minutes - Caucus 9/23/19

On the motion of Mr. Kidd and second of Mr. Fitzgerald council approves minutes - Council 10/14/19

#### **ENGINEER REPORT**

Awarded Municipal Aid funds for \$240,000 for roads project and will be out to bid in winter and start project in spring.

#### **CORRESPONDENCE**

DOT Award

#### **COUNCIL REPORTS**

Mr. Kidd – Clean up after public events is an issue. Need post event plan. Maybe use a Clean Communities Grant?

Ms. Scarpa – Court report was provided. Shade Tree Commission – 45 trees removed, 2 trees gifted, 25 trimmed, 6 planted. 35 trees need removal. Forestry grant awarded for \$10,000. Establish inventory of trees. Hire a tree contractor.

Mr. Fitzgerald – The fire department had 18 calls in December and 218 for the year. Planning Board working on Master Plan. Public Events – Parade and Breakfast with Santa. Parade went well this year. Fewer groups involved. Breakfast – Eric and Nina ran it. Great volunteers, came off well. Maybe get volunteers to face paint. January meeting for Public Events to build a calendar. Event to thank volunteers in January or February. OEM – meeting dates will be scheduled in New Year.

Mr. Sperrazza – 215 hours to clean up Glenwood Avenue and will trim trees later this month. 1 injury. Leaf collection ended. Public Works will drive the town and get last of street opening permits that have not been pulled. Gold Medal – Complaints are down and still negotiating the bill and issues. Confirming for next year that Storm Water Management is up to date. Two employees going for CDL. Gutter line clean up needs to be addressed and confirm who is responsible. Pothole patch in a few areas.

Mr. McLoone – Police November Burkhardt lead training and lead officer. Talarico – Retiring at Lead officer, he held that position for 13 years. 1 SAVE for the month and 27 year to date, 2,203 county referrals. Chief wish everyone happy holiday.

Ms. Moules – Closing up budget and will have a timeframe for January next year's meeting.

## **CLERK'S REPORT**

### **Holiday Hours**

### **Reorganization and Meeting and Photo**

## **OLD BUSINESS**

## **NEW BUSINESS**

PROCLAMATION: Robert Hermanns

**RESOLUTIONS to be read by consent agenda:** On the motion of Mr. Fitzgerald and second of Ms. Scarpa, Council approved the following resolutions:

### **R19-126**

#### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY CANCELING 2019 BUDGET APPROPRIATIONS WITH UNEXPENDED BALANCES**

**WHEREAS**, the attached schedule indicates those budget accounts with unexpended balances;  
and

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Current Fund Surplus;

Employee Health Insurance	9-01-23-733-000	12,000.00
Police Vehicle	9-01-25-745-265	31,000.00
Police Overtime	9-01-25-745-108	<u>10,000.00</u>
	<b>TOTAL</b>	<b>53,000.00</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville, County of Camden, New Jersey, that the attached listed unexpended balances of the Current Fund and Trust Fund are hereby canceled.

### **R19-127**

#### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING 2019 BUDGET TRANSFERS**

**WHEREAS**, there are certain 2019 Budget Appropriations of the Borough of Merchantville with balances insufficient to meet requirements for operating Borough Affairs as indicated on the attached schedule; and

**WHEREAS**, there are 2019 Budget Appropriations with unexpended balances that are not needed for such purposes; and

**WHEREAS**, Revised Statutes 40A:4-59 provides for Transfers to those accounts having insufficient balances:

Operating Budget Description	Account Number	Transfer Out	Transfer In
Finance Paying Agent	9-01-20-705-254		100.00
Code Enforcement –Salary& Wages	9-01-22-735-101		3,000.00
Streets & Roads PT Temp Labor	9-01-26-765-102		2,000.00
Vehicle Maintenance Police	9-01-26-767-282		3,000.00
Solid Waste Disposal/Tipping	9-01-32-837-251	3,100.00	
Code Enforcement Search/Lien	9-01-22-735-254	3,000.00	
Police Parking Attendant	9-01-25-745-109	2,000.00	
<b>TOTAL</b>		<b>8,100.00</b>	<b>8,100.00</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Merchantville that the following transfers are hereby approved as indicated on the above schedule.

#### **R19-128**

#### **Resolution OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY Requesting Approval of Items of Revenue**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an appropriation for the equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Merchantville, in the county of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2019 in the sum of \$ 250,000.00, which is now available as a revenue from the State Pursuant to the provision of the statute, and

**BE IT FURTHER RESOLVED** that the like sum of \$250,000.00 is hereby appropriated under the caption Special items of Recreation; and

**BE IT FURTHER RESOLVED** that the above is a result of a donation of \$ 250,000.00 from:

DOT Fiscal Year 2020 Municipal Aid Program- 2020 Road Project	240,000.00
NJUCF Stewardship Grant	10,000.00
<b>TOTAL</b>	<b>250,000.00</b>

#### **R19-129**

#### **Resolution OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY**

### ADDING 2019 TAX EXEMPTIONS

**WHEREAS**, the Merchantville Tax Collector has called to Council's attention an addition to the 2019 Tax Duplicate and has requested Council to approve the same:

**NOW, THEREFORE**, be it resolved by the Mayor and Council of the Borough of Merchantville that the following addition be and are hereby approved:

#### ADDITION

Vaughn Frye  
Block 10, Lot 10

120 Hamilton Ave

Allow Totally Disabled Veteran  
(Effective 10/25/19)

### FINANCIAL REPORTS – PAYMENT OF BILLS R19-130

On the motion of Mr. McLoone and second of Mr. Fitzgerald:

#### R19-130 RESOLUTION

**RESOLVED** that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE		BUDGET
CHECKS CURRENT FUND	2018 BUDGET	\$	-	\$ 620.00
	2019 BUDGET	\$	7,057.25	\$ 91,850.18
	GRANTS			\$ 970.30
	PFRS			
	PERS			
	DEBT SERVICE			
	BOARD OF EDUCATION*			
	MEDICAL DEDUCTIBLE			\$515.37
	CAMDEN COUNTY			
WIRE TRANSFERS PAYROLL	11/22/19-12/6/19			\$140,781.81
WIRES / MANUAL CHECKS				\$14,495.43
TOTAL CURRENT		\$	7,057.25	\$ 249,233.09
<b>SEWER UTILITY</b>				
CHECKS SEWER FUND	2019 BUDGET		\$	103,827.95
	2018 BUDGET		\$	-
	DEBT SERVICE			
WIRE TRANSFERS PAYROLL	11/22/19-12/6/19			\$4,650.11
WIRE NJEIT LOAN				
WIRES /MANUAL CHECKS				
TOTAL SEWER		\$	-	\$ 108,478.06

### GENERAL CAPITAL FUND

CHECK CAPITAL FUND		\$		80,316.50
MANUAL CHECK				
WIRE TRANSFERS PAYROLL	11/22/19-12/6/19			
TOTAL CAPITAL		\$	-	\$ 80,316.50
<b>TRUST FUND</b>				
CHECK TRUST OTHER FUND		\$		8,445.95
REDEVELOPER TRUST		\$		16,192.93
WIRE TRANSFERS PAYROLL	11/22/19-12/6/19			\$14,258.50
WIRES / MANUAL CHECKS				200.00
TOTAL TRUST		\$	-	\$ 38,897.38
<b>SEWER CAPITAL FUND</b>				
CHECK SEWER CAPITAL				
MANUAL CHECKS				
WIRE TRANSFERS PAYROLL				
TOTAL SEWER CAPITAL		\$	-	\$ -
<b>ANIMAL TRUST FUND</b>				
ANIMAL TRUST CHECK		\$		760.00
TOTAL ANIMAL TRUST		\$	-	\$ 760.00
<b>TOTAL BILL LIST &amp; MANUAL CHECKS/WIRE</b>				
		\$	7,057.25	\$ 477,685.03
		GRAND TOTAL		
			\$	<b>484,742.28</b>

**PRIVATE SESSION**

**ANNOUNCEMENTS:** Meetings with Council and Mayor. Merry Christmas!

**ADJOURNMENT:** On the motion of Mr. McLoone and second of Mr. Fitzgerald the meeting was adjourned at 8:45 P.M.

**ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED  
OFFICIAL ACTION MAY BE TAKEN AT THIS MEETING  
AGENDA IS SUBJECT TO CHANGE**

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Denise Brouse, Borough Clerk